

SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting October 2020. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

Leader of the Council – Cllr Judy Pearce

Deputy Leader – Cllr Hilary Bastone

Lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins

Lead Executive Member for Communities and Enterprise – Cllr David May

Lead Executive Member for Environment – Cllr Keith Baldry

Lead Executive Member for Customer Service Delivery – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to democratic.services@swdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *

KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of Consultation
Strategy	<p>Title: Housing Strategy 2021-2026 Purpose of report: To seek Executive approval of the Housing Strategy priorities (based on the outputs from September 2020 Member Workshops) and the timeline & process for adoption of the Council's Housing Strategy by April 2021.</p>	Cllr Pearce / Chris Brook	Report of Director of Place and Enterprise	22 October 2020	
Council	<p>Title: Medium Term Financial Strategy for the five years 2021/22 to 2025/26 Purpose of the report: To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.</p>	Cllr Pearce / Lisa Buckle	Report of S151 Officer	22 October 2020	
Council	<p>Title: Capital Budget Monitoring Quarter 1 and Quarter 2 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2020/21, including an assessment of their financial position</p>	Cllr Bastone / Lisa Buckle	Report of S151 Officer	22 October 2020	
Environment	<p>Title: FCC Contract Review Purpose: To provide Members with a review of the FCC contract performance</p>	Cllr Baldry / Jane Savage	Report of Head of Commissioning and Contracts	22 October 2020	
Environment	<p>Title: Consolidation of Off Street Parking Places Order Purpose: To seek consolidation of approval for our off street parking order</p>	Cllr Baldry / Emma Widdicombe	Report of Senior Specialist Parking	22 October 2020	

Homes	Title: Gypsy and Traveller update and options Purpose of report: To provide an update to Members for future options on Gypsy, Traveller and Caravan dwelling community	Cllr Bastone / Alex Rehaag	Report of Senior Specialist Affordable Housing	22 October 2020	
Enterprise	Title: Release of S106 Funds for Affordable Housing Projects Purpose of report: To seek approval for Affordable Housing S106 expenditure on a Community Led Housing Scheme in Stoke Gabriel	Cllr Bastone / Cassandra Harrison	Report of Specialist (Place Making)	22 October 2020	
Homes	Title: Council Tax Reduction Scheme Purpose of report: To seek approval for revised Council Tax Reduction scheme	Cllr Hawkins / Issy Blake	Report of the Head of Housing, Revenues and Benefits	3 December 2020	
Council	Title: Write Off Report for Quarter 2 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Cllr Bastone / Lisa Buckle	Report of Strategic Finance Lead	3 December 2020	
Council	Title: Revenue Budget Monitoring to October Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21, and to provide a forecast of the year end position	Cllr Bastone / Pauline Henstock	Report of Head of Finance	3 December 2020	
Council	Title: Draft Revenue Budget Proposals 2021/22 Purpose: To present Budget proposals for 2021/22	Cllr Pearce / Lisa Buckle	Report of Strategic Lead of Finance	3 December 2020	
Council	Title: Capital Budget Monitoring Quarter 2 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2020/21, including an assessment of their financial position	Cllr Bastone / Pauline Henstock	Report of Head of Finance	3 December 2020	

Enterprise	Title: Revision to the Commercial Investment Strategy Purpose: To incorporate the changes to the PWLB following the outcome of the consultation and make recommendations relating to regeneration.	Cllr Bastone / Chris Brook	Report of Director of Place and Enterprise	3 December 2020	
Environment	Title: Outcome of TAP Consultation on Parking Charges increase Purpose of report: To outline where the 4% increase in car parking charges, agreed at Full Council 13 th February, will be applied in SHDC car parks	Cllr Baldry / Emma Widdicombe	Report of Senior Specialist Parking	3 December 2020	outstanding issue of fee increase and also looking at car park management, perhaps to introduce ANPR (automatic number plate recognition) or barriers (linking in to Localities and enforcement) therefore broader piece of work may be required. Car parking and street car parking enforcement to be discussed with Devon County Council to talk to about joint enforcement.
Enterprise	Title: Regeneration Projects Update Purpose: to update the Council on any commercial investment opportunities	Cllr Bastone / Chris Brook	Report of Director of Place and Enterprise	3 December 2020	
Strategy / Homes	Title: To present for consideration the final draft Housing Strategy Purpose: To present the final housing strategy and the outcome of stakeholder consultation	Cllr Pearce / Issy Blake	Report of the Head of Housing, Revenues and Benefits	3 December 2020	
Council	Title: Draft Capital Programme Proposals 2021/22 Purpose: To present Capital Programme proposals for 2021/22	Cllr Pearce / Lisa Buckle	Report of Strategic Lead of Finance	3 December 2020	
Council	Title: Revenue Budget Monitoring Quarter 3 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against	Pauline Henstock / Cllr Bastone	Report of Head of Finance	28 January 2021	

	the approved revenue budget for 2020/21, and to provide a forecast of the year end position				
Council	Title: Capital Budget Monitoring Quarter 3 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2020/21, including an assessment of their financial position	Pauline Henstock / Cllr Bastone	Report of Head of Finance	28 January 2021	
Council	Title: Write Off Report for Quarter 3 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Lisa Buckle / Cllr Bastone	Report of Strategic Lead of Finance	28 January 2021	
Council	Title: Revenue Budget Proposals 2021/22 Purpose: To present Budget proposals for 2021/22	Lisa Buckle / Cllr Pearce	Report of Strategic Lead of Finance	28 January 2021	
Council	Title: Capital Programme Proposals 2021/22 Purpose: To present Capital Programme proposals for 2021/22	Lisa Buckle / Cllr Pearce	Report of Strategic Lead of Finance	28 January 2021	
Environment	Title: Grounds Maintenance – Business Plan Purpose of report: To seek adoption of the business plan following on from the Grounds Maintenance review	Cllr Baldry/Sarah Moody	Report of Business Manager – Case Management	28 January 2021	